

S E C R E T

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Staff Notes - Week of 10 December 1987

FROM:

Chief, Plans Branch/PPS
Office of Security

EXTENSION

NO.

DATE

10 December 1987

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

C/PPS

11 Dec 87

B

2.

EO/OS

14 DEC 1987

14 Dec

B

ok

3.

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13.

Regrade Confidential When
Separated from Secret Attachment

14.

15.

FORM
1-79

610

USE PREVIOUS
EDITIONS

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★ U.S. Government Printing Office: 1985-494-834/49156

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25X1 1. DA Conference [redacted]

25X1 [redacted] reported that the DA Conference held [redacted] just
25X1 prior to his trip to the Far East was a very candid session and
25X1 that many topics were discussed. Communication between
offices, standards of performance, executive development
programs, and the image or perception of the DA were discussed
in detail among the office directors present. It was agreed
that there will be a similar meeting approximately once per
25X1 quarter. [redacted]

2. EAOSG Conference

25X1 The EAOSG Security Conference held [redacted] on 4-6 November
25X1 1987 proved to be very beneficial to all concerned. Many
25X1 important issues were discussed and perceptions of events in
25X1 Washington were exchanged. [redacted] also visited [redacted]

[redacted]

3. D/S addresses FLETC Graduation

25X1 [redacted] announced that he had just returned from Glynco,
Georgia, where he addressed the graduating class at the Federal
Law Enforcement Training Center. There were approximately 45
SPOs in this particular running of the class. The FLETC
facility graduates from 1500-1700 students per year. Attendees
are mostly federal employees; however, some are state and
25X1 local. Also enrolled are a limited number of foreign police
personnel. [redacted]

[redacted] [redacted]

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4. SPS To Assume Responsibility for Remaining Agency Buildings

25X1 If everything goes according to plan, the SPS will assume
responsibility for all posts in Agency buildings by the end of
this month. [] noted that many people worked very hard
to bring about this transition. We have been fairly successful
in hiring back FPOs that had been working for GSA. []
former FPOs have been brought on board with [] still in
process. []

5. D/S to Travel to New York City

25X1 [] indicated that he will be attending the
Informations Systems Board meeting being held at IBM offices in
New York. []
[]

6. Key Agency Employees Retiring

25X1 A vast amount of Agency experience will be lost with the
retirements of the DDO, the IG, [] (IC Staff),
25X1 and [] (C/CG). Fortunately for OS, [] will be
returning under contract to work with Polygraph/Clearance
25X1 Divisions. []

7. OS Christmas Party to be Held on 17 December

25X1 [] reminded all employees that the OS Christmas
Party will be held in the North Cafeteria from 5:30 to 7:30
p.m. on 17 December. All OS employees, their spouses, and
annuitants are encouraged to attend. Tickets are \$10 and must
25X1 be purchased by 14 December. []
25X1 []

9. D/S and DD/PS Meet With DA

25X1 DD/PS announced that a briefing was given to the DA on the
status of the reinvestigation program and polygraph goals for
the coming year. A great deal of attention has been given to
the RIP program and the briefing was well received. The DA
acknowledged the effort and was very complimentary. []

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11. ITC to Take Beneficial Occupancy of New Building

C/TSG indicated that ITC will take beneficial occupancy today of their new building. A visit early next week by Lt. Gen. Heinz of the IC Staff is expected. [REDACTED]

12. OS reaches 82% of Combined Federal Campaign

A/O announced that OS has reached 82 percent of its goal in the Combined Federal Campaign. [REDACTED] indicated that he would like to see 100% of this goal met in the near future.

13. Temporary Budget Allocation for FY 88 Received

OS has received its temporary budget allocation for FY 88 from the DA reflecting best guess budget reduction figures. The various committees of Congress are still working up the final figures. Plans Branch is developing a proposal for OS Management review. [REDACTED]

14. Letters of Appreciation/Commendatory Memoranda

[REDACTED] Executive Officer, announced receipt of the following Letters of Appreciation/Commendatory Memoranda for the following individuals and components:

[REDACTED] of Polygraph Division, [REDACTED] and [REDACTED] of Clearance Division for their exemplary presentations to a conference of OIT-sponsored contractors.

[REDACTED] for his outstanding presentation of "Soviet Espionage in U.S. Industry" to Mitre Corporation employees, and the Security Affairs Support Association.

[REDACTED] also announced a new addition to Plans Branch. A 7-lb., 6-1/2 oz. boy was born to [REDACTED] on 2 December.

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15. Quality Step Increase

25X1 [] has received a Quality Step Increase in recognition of his sustained superior performance while assigned to the New Building Project Office/OL.

25X1 [] has received a Quality Step Increase in recognition of his sustained superior performance while assigned to the Engineering & Analysis Group

25X1 [] has received a Quality Step Increase in recognition of her sustained superior performance while assigned to Clearance Division []

16. Special Achievement Awards

25X1 [] has received a Special Achievement Award in the amount of \$500 for his valuable contribution to Program activity at an overseas site.

25X1 [] has received a Special Achievement Award in the amount of \$500 for her assistance to the Headquarters Security Division while assigned there as a summer employee. []

17. Exceptional Accomplishment Award

25X1 [] has received an Exceptional Accomplishment Award in the amount of \$500 for her outstanding secretarial skills and her commitment to excellence while assigned to Clearance Division []

18. Certificate of Appreciation

25X1 [] has received a Certificate of Appreciation and a check in the amount of \$200 for his suggestion to combine and standardize the EOD Phase I and Phase II worksheet. []

19. Promotions

25X1 []

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